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**Abstract**

This document describes the required formatting of the abstract. While the format requirements are only compulsory for final submissions, we strongly encourage authors to adopt this template, as well as its recommendations throughout the submission process. The abstract should be written in English. The abstract appears at the beginning of the paper. The title “Abstract” should appear in bold face, 12 point type, the abstract body should be in 12 point type, regular (not bold), justified, line spacing 1.5 lines. There should be at least five keywords listed below the abstract.

**Keywords:** *keyword1, keyword2, keyword3, keyword4, keyword5*

1. Introduction

To ensure that all articles published in the conference proceedings have a uniform appearance, authors are invited to produce a document that meets the formatting specifications outlined in this document. This document briefly describes and illustrates the format required for the conference proceedings. Your article should look as similar as possible to this document. Basic specifications, including font sizes, margins, etc. are outlined below.

The corresponding author will receive all correspondence by email, including an initial acknowledgement and the decision.

2. Style and Format

Papers must be printed in the single column format. The page format should be set to A4. Margins should be 2.5 cm top, bottom, left, and right, respectively.

2.1. Fonts

You should use Times Roman style fonts. Please, do not use any non-standard fonts in your paper. They could make problems in the formatting of the paper, as well as in the printing of the paper.

The title of the paper should be given in 14 point bold type. The abstract title should be in 12 point bold type, and the abstract itself should be in 12 point type. First headings should be in 12 point bold type, second headings should be in 11 point bold type, third headings should be in 11 point italic type. The text and the body of the paper should be in 12 point type. Line spacing should be 1.5. You can use one row spacing between paragraphs, i.e., paragraph 6 pt (before). After the title, the first sentence should be indented. Numerate all sections as in this template.

2.1.1. Appendices

Appendices, if included, follow the acknowledgments. Each appendix should be lettered, e.g., “Appendix A”.

2.1.2. Acknowledgements

The acknowledgments section, if included, appears after the main body of the text and is headed “Acknowledgments”. The section should not be numbered. This section includes acknowledgments of help from associates and colleagues, financial support, and permission to publish.

2.2. Figures and Tables

Figures and tables should be inserted in proper places throughout the text. Do not group them together at the beginning of a page, nor at the bottom of the paper. Number figures sequentially, e.g., Figure 1, and so on.

The figure number and the caption should appear under the illustration, while the table number and the caption should appear above the illustration. Captions, labels, and other text in illustrations must be a ten-point type.

Table 1. Note well that table captions should be above the table in a 10pt font

|  |  |  |
| --- | --- | --- |
|  | **Class** | **Points** |
| **A** |  |  |
| **B** |  |  |
| **C** |  |  |

2.2.1. Equations

Equations should be written with the same word processor used for the text, without handwritten symbols. Equations must be centered and numbered sequentially with their numbers in parenthesis and justified to the right. Please refer to the following equation:

(1)

2.2.2. Footnotes

We encourage authors to use footnotes sparingly. Footnotes should be numbered sequentially and should appear at the bottom of the page, as shown below.[[1]](#footnote-1)

2.3. References

The reference section should be labeled “References”' and should appear at the end of the paper in the format described in this sample. References must be ordered alphabetically. Do not include references that are not cited in the text of the paper.

3. Listing references should follow APA style.

Citations within the text should include the surname of the author and year of paper publication in the brackets, for example (Taylor, 2008). In the case of three or more authors, the reference can be shortened by referring only the first author, followed by "et al.'', as in (Watson et al., 2010).

References

*Reference to a journal publication:*

1. Abdoun, R. (2009). Laugh and learn: Humor and Learning a Second Language*. International Journal of Arts and Sciences, 3 (3)*, 90-99.

*Reference to a book:*

1. Tergan, S.O. and Keller, T. (2005). Knowledge and Information Visualization. Springer.

*Reference to a chapter in an edited book:*

1. Doerr, H. M. (2004). Teachers’ knowledge and the teaching of algebra. In Stacey, K., Chick, H., Kendal, M. (Eds.). The future of the teaching and learning of algebra: The 12th ICMI study (pp. 267-290). Norwood, MA: Kluwer Academic Publishers.

*Reference to a working paper:*

1. Li, G. and Smith, P.A. (2009). New Evidence on 401(k) Borrowing and Household Balance Sheets. Federal Reserve Board. Working Paper No. 19, Washington.

*Reference to an Internet resource: (Web references should be included in the reference list, not listed separately. Information such as author names, title, dates, reference to a source publication, DOI etc. should be given if known)*

1. Mimio Interactive Teaching Technologies (2012). <http://www.mimio.dymo.com/hrEM.aspx> [Accessed 02/01/2014]

1. A footnote should appear like this. [↑](#footnote-ref-1)